

Single Touch Payroll Engagement Authority – Enduring Authority (12 months)

Section A: Purpose of this document

BOOKKEEPING MATTERZ PTY LTD is a Registered BAS Agent, holding BAS Agent Registration Number 25697157. By completing this declaration, you are authorising BOOKKEEPING MATTERZ PTY LTD to prepare and lodge STP Pay Events as required by Division 389 of the *Taxation Administration Act (1953)* and in accordance with the terms of our existing engagement for the duration of this Authority commencing on 1 June 2019] and ending on 31 May 2020

Section B: Client Details

This section refers to the client for whom BOOKKEEPING MATTERZ PTY LTD will be preparing and lodging an STP Pay Event

Name of Individual or Entity

ABN of Individual or Entity

Section C: Client Declaration

I authorise BOOKKEEPING MATTERZ PTY LTD to prepare and lodge an STP Pay Event with the Commissioner of Taxation

I declare that:

- I am authorised to make this declaration, and*
- That the information provided for the preparation and lodgement of this STP Pay Event is true and correct*
- The eligibility criteria is met**

Name

Signature

Section D: Agent Details

The ATO requires that the employer and their Tax or BAS Agent co-sign the Engagement Authority. Accordingly, your Tax or BAS Agent must complete this section if they are lodging an STP Pay Event on your behalf

Signature

Name

DEBBIE TODD

for Bookkeeping Matterz Pty Ltd

BAS Agent No

25 697157

Terms and Conditions: *Applies for a maximum of 12 months from date of commencement but must be reviewed at that time or where there is a significant change to workplace law, taxation law, or payroll processes. Eligibility excluded where there are overdue Activity Statements, outstanding debts (other than those covered by an ATO payment arrangement or the debt is subject to review), the business is subject to ATO compliance activity for PAYG withholding in the past two years, or the Directors of the company have ever been issued with a Director Penalty Notice in relation to any company.*

** No overdue Activity Statements, no ATO outstanding debts unless covered by a payment arrangement or subject to review, not currently or have been subject to ATO compliance activity for PAYG withholding in the past two years, and no Director has been issued with a Director Penalty Notice in relation to any company that they have been a Director.*